

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MAY 11

26

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 11, 2026, at 7:00 P.M. with the following persons present:

TRUSTEES: Spencer Cropper, Jonathan Sams and Dan Jones

FISCAL OFFICER: Amanda Childers

GUESTS: Tammy Boggs, Jon Paul Campbell, Brian Ruhl, Kenny Hickey, Jennifer Patterson and Brad Edrington.

The meeting opened with Mr. Cropper leading the Pledge of Allegiance.

The minutes of the meeting held on April 28, 2026, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report and Bank Reconciliation for the previous month.

Department Reports:

### Fire/EMS:

John Paul Campbell, Fire Chief, requested approval to allow a sick leave balance transfer from Washington Township Fire Department in the amount of 240 hours for Bryan Eagle. The transferred sick leave will be available to be used during Mr. Eagle's time of employment with Turtlecreek Township but is not eligible for payout. Mr. Sams made a motion, seconded by Mr. Jones to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-05-01**. (A copy of the Resolution is included in the minutes.)

Chief Campbell brought forth a discussion regarding the purchase of 5 sets of turnout gear at a cost of \$20,367.45. Fire Safety Services will provide the coats and pants at a cost of \$16,640.00; Vogelpohl will provide the helmets at a cost of \$2,192.45 and 911 Fleet & Fire will provide the boots at a cost of \$1,535.00. Chief Campbell noted that Mr. Edrington obtained 3 quotes to get the best pricing. The Board was informed that each set is good for a maximum lifespan of 10 years. The gear is professionally cleaned and inspected annually. Mr. Sams made a motion, seconded by Mr. Jones to approve the purchases as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-05-02**. (A copy of the Resolution is included in the minutes.)

Chief Campbell presented his monthly fire report to the Board. Mr. Cropper requested some additional data to be added including the standard run time goal. Chief Campbell agreed to add that information going forward.

Mr. Sams asked about Bryan Eagle, our newest Battalion Chief. Chief Campbell stated that BC Eagle is doing well.

Mrs. Boggs reminded the Board that there will be a work session on May 12, 2026 at 1:00 p.m. to discuss the EMS/Fire Budget and Fire Station 31.

### Road and Bridge:

Kenny Hickey, Road and Maintenance Supervisor, presented the Road Department activity report for April.

Mr. Hickey requested that resolution 26-04-11 be rescinded as the purchase of an Edco Down Cut Saw and water tank was found from a different vendor with a lower cost. Mr. Jones made a motion, seconded by Mr. Sams, to approve rescinding resolution 26-04-11 as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-05-03**. (A copy of the Resolution is included in the minutes.)

Mr. Hickey requested approval to purchase a Husqvarna 20 inch Walk Behind Concrete Saw with a water tank at a cost of \$3,208.99 from Northern Tool and Equipment. Mr. Jones made a motion, seconded by Mr. Sams, to approve purchase of the Concrete Saw as stated above. All

present voiced a "YEA" vote and the motion passed with **Resolution 26-05-04**. (A copy of the Resolution is included in the minutes.)

Mr. Hickey informed the Board that an additional amount is needed for participation with the Warren County Engineer's office in the 2026 resurfacing, striping, chip seal and Reclamite project. There was a portion of Emmons road that was not included in the original bid. The cost of the additional resurfacing area is \$193,146.00 to John R. Jurgenson Co. Mr. Sams made a motion, seconded by Mr. Jones to approve the additional project cost of \$193,146.00 to John R. Jurgenson Co as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-05-05**. (A copy of the Resolution is included in the minutes.)

### **Economic Development/HR**

Jennifer Patterson, Township Economic Development Director/ Assistant Township Administrator, informed the Board that Robert Hogan photography will be available to take photos of elected officials on June 30, 2026 at 9:30 a.m.

Mrs. Patterson brought forth a discussion regarding the two adjacent properties on Hamilton Road that are accessed by a long driveway; known as a panhandle lot. The owner wants to reconfigure the two lots so the house could be separated to a smaller lot, but a variance would need to be obtained from Warren County Zoning due to the shared driveway. The Board had no issue with the width of the driveway but did have some concern for Fire/EMS safety with multiple houses sharing a driveway but ultimately stated that this would be handled by Warren County Zoning Board. (A letter will be sent to Warren County Regional Zoning regarding this information.)

Mrs. Patterson brought forth a discussion regarding the Sisters property on 350. The property owners would like to sell the acreage to be used as a semi-truck repair shop not permitted by zoning and the JEDD overlay. Therefore, the Board has multiple concerns; the JEDD was established to protect property values, neighbors' concerns, previous public hearings issues, safety concerns and it is not a permitted use under the JEDD. Mrs. Patterson will convey the information to those involved.

Mrs. Patterson brought forth a discussion regarding the Otterbein Lebanon Pavilion Building. The project involves replacing the current pavilion with a nicer, larger pavilion. The Board had no issues with the project but did site the typical issues of safety access and fire hydrant access. Mrs. Patterson will send a letter regarding this matter.

Mrs. Patterson informed the Board that Encore Building 2 will have availability of 3 mega watts of electric from Duke.

Mrs. Patterson informed the Board that Walmart would like to build a security fence at the back of their building and discussed possible designs.

Mrs. Patterson brought forth a discussion regarding state owned land on the North side of 63 between Encore Park and Otterbein. Possible uses could be light industrial closer to Encore and perhaps medical offices and/or some retail use as development gets closer to Otterbein. Mrs. Patterson will look for possible partners for future development.

### **Administration:**

Tammy Boggs, Township Administrator, requested approval for 27 pay periods in the calendar year 2026 due to January 1, 2027 falling on a Friday holiday. The payroll will need to have a bank settlement date of December 31, 2026. Mr. Sams made a motion, seconded by Mr. Jones to approve 27 pay periods in calendar year 2026 as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-05-06**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by the Township Administrator or Township Officer or Employee authorized by the Township Administrator in the cumulative amount of \$4,733.44. The purchases are \$77.97 from Kelly's, \$49.92 from Dominos, \$295.00 from National PELRA, \$3,208.99 from Northern Tool, \$79.99 from Groupon, \$144.84 from Sam's Club, \$9.57 from Wasabi, \$8.58 from Rural King, \$39.98 from Tractor Supply and \$818.60 from The Home Depot. Mr. Sams made a motion, seconded by Mr. Jones, to subsequently approve the expenditures in the cumulative amount of \$4,733.44. All present voiced a "YEA" vote and the

motion passed with **Resolution 26-05-07**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs brought forth a discussion regarding the replacement of the 20-year-old generator at Station 32. The discussion was tabled until the next meeting.

Mrs. Boggs requested ratification of a line-item transfer within the Road Fund from 2031-930-930-0000 (Contingencies) to 2031-330-360-0000 (Contracted Services) in the amount of \$225,000.00 for needed expenses ratified to April 28, 2026. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-05-08**. (A copy of the Resolution will be included in the minutes.)

## **CORRESPONDENCE:**

### **IN:**

Letter from YMCA regarding summer schedule for Camp Kern.  
Email from Mr. Zack regarding the streetlight on Katie Drive.  
Letter from Clemans Nelson regarding 2026 rates.  
Email from Mr. Rohling regarding roadways within Shaker Run.  
Email from Dr. Sarchenko regarding roadways within Charleston Place.  
Email from Lebanon Christian School regarding field day.  
Email from Smart Procure for public records request for POs.  
Warren County Commissioners resolution for continuing administrative hearing to consider Royce Low – CTC OBO Tag Towers.

### **OUT:**

Letter to Warren County Regional Planning updating the committee members for 2026-2027.  
Letter to Warren County Regional Planning regarding the Southern Tire Mart site plan review.  
Email to Mr. Rohling regarding roadways within Shaker Run.  
Email to Lebanon Christian School regarding field day.  
Email to Smart Procure for public records request for POs.

## **Fiscal Officer Reports:**

**The semi-annual audit committee reviewed the year-to-date reports prior to the meeting. The committee noted that line-item transfers are needed in the following funds:**

**General Fund 1000** (1000-930-930-0000) Contingencies - \$21,000.00 to (1000-110-131-0000) Salaries – Administrator - \$7,000.00, (1000-110-132-0000) Salaries – Administrator’s Staff - \$10,000.00, (1000-110-211-0000) Ohio Public Employees Retirement System - \$3,000.00, (1000-110-213-0000) Medicare - \$1,000.00

**Road Fund 2031** (2031-930-930-0000) Contingencies - \$24,000.00 to (2031-330-190-0000) Other – Salaries - \$20,000.00, (2031-330-211-0000) Ohio Public Employees Retirement System - \$3,000.00, (2031-330-228-0000) Medicare - \$1,000.00.

**EMS Fund 2191** (2191-930-930-0000) Contingencies - \$65,500.00 to (2191-230-190-0000) Other – Salaries - \$45,000.00, (2191-230-211-0000) Ohio Public Employees Retirement System - \$2,000.00, (2191-230-213-0000) Medicare - \$1,500.00, (2191-230-215-0000) Ohio Police and Fire Pension Fund - \$12,000.00, (2191-230-360-0000) Contracted Services - \$5,000.00.

**EMS/Fire Fund 2193** (2193-930-930-0000) Contingencies - \$96,000.00 to (2193-220-215-0000) Ohio Police and Fire Pension Fund - \$20,000.00, (2193-230-190-0000) Salaries - \$72,000.00, (2193-230-211-0000) Ohio Public

Employees Retirement System - \$1,000.00, (2193-230-213-0000) Medicare - \$3,000.00.

At this time there are no other transfers, additional line items, revenue revisions, or amended appropriations. Mrs. Childers requested approval for the line-item transfers for a total of \$206,500.00. Mr. Sams made a motion, seconded by Mr. Jones to approve the line-item transfers as listed above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-05-09.** (A copy of the Resolution will be included in the minutes.)

Mrs. Childers presented the bills which were due and the following checks were approved and signed. Check Nos. 37369 through 37398 (copy to follow) and Vouchers 414-2026 through 634-2026.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
4/24/26	4/29/26	380-2026	CITY OF MONROE	1000-591-0008	\$49,030.67	1ST QTR 2026 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
					<b>\$49,030.67</b>	
4/27/26	5/4/26	396-2026	WARREN COUNTY AUDITOR, MATT NOLAN	1000-101-0000	\$918.60	1ST HALF 2026 MANUFACTURED HOME LIKE REAL SETTLEMENT TAX TY 2026 (DIRECT DEPOSIT)
					<b>\$918.60</b>	
4/30/26	5/4/26	397-2026	STAROHIO	1000-701-0000	\$8,687.69	APRIL 2026 INTEREST
4/30/26	5/4/26	398-2026	PRIMARY	1000-701-0000	\$4.99	APRIL 2026 INTEREST
4/1/26	5/5/26	399-2026	LCNB TRUST	1000-701-0000	\$10,518.04	APRIL 2025 INTEREST
4/6/26	5/5/26	400-2026	CD 63	1000-701-0000	\$955.48	APRIL 2025 INTEREST
4/8/26	5/5/26	401-2026	FNMA 24	1000-701-0000	\$1,875.00	APRIL 2025 INTEREST
4/9/26	5/5/26	402-2026	CD 67	1000-701-0000	\$628.49	APRIL 2025 INTEREST
4/10/26	5/5/26	403-2026	FFCB 42	1000-701-0000	\$4,375.00	APRIL 2025 INTEREST
4/13/26	5/5/26	404-2026	CD 56	1000-701-0000	\$3,303.42	APRIL 2025 INTEREST
4/14/26	5/5/26	405-2026	CD 53	1000-701-0000	\$127.40	APRIL 2025 INTEREST
4/15/26	5/5/26	406-2026	CD 41	1000-701-0000	\$966.10	APRIL 2025 INTEREST
4/15/26	5/5/26	407-2026	CD 60	1000-701-0000	\$1,104.11	APRIL 2025 INTEREST
4/17/26	5/5/26	408-2026	CD 57	1000-701-0000	\$3,054.11	APRIL 2025 INTEREST
4/20/26	5/5/26	409-2026	CD 64	1000-701-0000	\$944.86	APRIL 2025 INTEREST
4/23/26	5/5/26	410-2026	CD 61	1000-701-0000	\$838.70	APRIL 2025 INTEREST
4/24/26	5/5/26	411-2026	FNMA 35	1000-701-0000	\$3,187.50	APRIL 2025 INTEREST
4/30/26	5/5/26	412-2026	UST 13	1000-701-0000	\$6,093.75	APRIL 2025 INTEREST
4/24/26	5/5/26	413-2026	INVESTMENT FNMA 35	1000-701-0000	\$14,874.00	Gain on Investment
					<b>\$61,538.64</b>	
5/7/26	5/7/26	414-2026	STATE OF OHIO	1000-535-0000	\$234,229.41	REAL PROPERTY TAX ROLLBACK 1ST HALF TY 2025 (DIRECT DEPOSIT)
					<b>\$234,229.41</b>	
5/4/26	5/7/26	415-2026	R FAIRCHILD	2041-302-0000	\$500.00	CREMATION GRAVE OPEN/CLOSE R NEAL SECTION 50 LOT 3
					<b>\$500.00</b>	
5/5/26	5/7/26	416-2026	T PECOR	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					<b>\$10.00</b>	
4/24/26	4/29/26	377-2026	BUCKEYE COMMUNITY	2191-299-0000	\$325.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/24/26	4/29/26	378-2026	AARP SUPPLEMENTAL	2191-299-0000	\$475.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/24/26	4/29/26	379-2026	HNB-ECHO	2191-299-0000	\$493.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/24/26	4/29/26	381-2026	TRICARE PAYMENT	2191-299-0000	\$80.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/27/26	4/29/26	382-2026	MEDI-SHARE	2191-299-0000	\$956.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/27/26	5/4/26	383-2026	MEDICAL MUTUAL	2191-299-0000	\$115.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/27/26	5/4/26	384-2026	HUMANA	2191-299-0000	\$608.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/27/26	5/4/26	385-2026	CGS	2191-299-0000	\$956.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/27/26	5/4/26	386-2026	ANTHEM BLUE	2191-299-0000	\$1,177.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/27/26	5/4/26	387-2026	AETNA	2191-299-0000	\$1,429.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/26	5/4/26	388-2026	ANTHEM BLUE	2191-299-0000	\$116.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/26	5/4/26	389-2026	CGS	2191-299-0000	\$452.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/26	5/4/26	390-2026	MEDICOUNT MANAGEMENT, INC	2191-299-0000	\$4,820.47	LIFE SQUAD SERVICES MARCH 2026 (DIRECT DEPOSIT)
4/29/26	5/4/26	391-2026	HNB-ECHO	2191-299-0000	\$294.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/30/26	5/4/26	392-2026	ANTHEM BLUE	2191-299-0000	\$274.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/30/26	5/4/26	393-2026	AETNA	2191-299-0000	\$580.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/30/26	5/4/26	394-2026	UNITED HEALTHCARE	2191-299-0000	\$613.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/29/26	5/4/26	395-2026	ANTHEM COMMUNITY INSURANCE	2191-299-0000	\$274.30	LIFE SQUAD SERVICES
5/1/26	5/7/26	417-2026	AARP SUPPLEMENTAL	2191-299-0000	\$211.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/1/26	5/7/26	418-2026	UNITED HEALTHCARE	2191-299-0000	\$311.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/1/26	5/7/26	419-2026	US TREASURY DEPT OF VA	2191-299-0000	\$335.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/4/26	5/7/26	420-2026	AARP SUPPLEMENTAL	2191-299-0000	\$111.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/4/26	5/7/26	421-2026	AETNA	2191-299-0000	\$283.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/4/26	5/7/26	422-2026	CGS	2191-299-0000	\$1,287.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/4/26	5/7/26	423-2026	ANTHEM BLUE	2191-299-0000	\$4,519.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/5/26	5/7/26	424-2026	CGS	2191-299-0000	\$417.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/6/26	5/7/26	425-2026	HNB-ECHO	2191-299-0000	\$274.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					<b>\$21,793.36</b>	

**Other Business:**

None.

**Visitor Concerns:**

None.

**Trustee Reports:**

Mr. Sams voiced some concern regarding the intersection of Hart and Kirby roads. Mrs. Boggs will contact the Engineer's office for their opinion.

Mr. Jones asked about the Administration Building external paint project. Mrs. Boggs will contact Fresh Coat Painters for more information.

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss Road Department Compensation under Ohio Revised Code 121.22 (G) (1) at 8:17 p.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams "YEA", Mr. Cropper "YEA" and Mr. Jones "YEA" and the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones and the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. Cropper "YEA" the Board returned to regular session at 8:23 p.m.

The Board brought forth a discussion regarding adoption of a job description for a temporary season worker within the Road Department. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-05-10**. (A copy of the Resolution will be included in the minutes.)

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for May 26, 2026 at 8:00 a.m.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 26-05-01  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE TRANSFER OF  
SICK LEAVE BALANCE FOR BRYAN EAGLE**

**WHEREAS**, Bryan Eagle has been hired by Turtlecreek Township as a Battalion Chief effective April 1, 2026; and

**WHEREAS**, the policy change to the Personnel Policy Manual, Section 6.03 (A) (1), effective January 10, 2026, allows a transfer of sick leave from another political subdivision in Ohio, up to 240 hours; and

**WHEREAS**, Bryan Eagle has a sick leave balance of 240 hours accumulated with Washington Township Fire Department; and

**WHEREAS**, Washington Township Fire Department has issued a letter to Turtlecreek Township verifying sick leave balance for Bryan Eagle and Turtlecreek Township will accept 240 hours of sick leave balance as a transfer to the township; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the balance transfer of 240 hours of sick time for Bryan Eagle and that the balance is available to be used during Bryan Eagle's time of employment with Turtlecreek Township but is not eligible for payout.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. Cropper	"YEA"
Mr. Sams	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 11<sup>th</sup> day of May, 2026.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-05-02  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO APPROVE THE PURCHASE  
OF FIVE (5) SETS OF TURN OUT GEAR**

**WHEREAS**, the Fire Department has a need to purchase five (5) sets of turn out gear including boots and helmets; and

**WHEREAS**, the cost for the five (5) sets of turn out gear will be \$20,367.45. Fire Safety Services will be \$16,640.00 for the coats and pants, Vogelpohl will be \$2,192.45 for helmets, and 911 Fleet & Fire will be \$1,535.00 for boots; and

**WHEREAS**, the source of the funds will be the Fire Fund 2192 (2192-220-599-0020 Other – Other Expenses Fire turn out gear).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase five (5) sets of turn out gear in the amount of \$20,367.45.

Mr. Sams moved for adoption of the foregoing resolutions, seconded by Mr. Jones. Upon call of the roll, the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 11<sup>th</sup> day of May, 2026.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-05-03  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO RESCIND RESOLUTION 26-04-11**

**WHEREAS**, Resolution 26-04-11 authorized the purchase of an Edco Down Cut Saw and water tank; and

**WHEREAS**, the saw was located at a different vendor with a lower cost; and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they rescind Resolution 26-04-11 purchasing of an Edco Down Cut Saw and water tank.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. Sams. Upon call of the roll, the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 11<sup>th</sup> day of May, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-05-04  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE A HUSQVARNA  
WALK BEHIND CONCRETE SAW**

**WHEREAS**, the Road Department has a need to purchase a Husqvarna walk behind concrete saw with water tank; and

**WHEREAS**, the cost of the Husqvarna walk behind concrete saw with water tank is \$3,208.99 from Northern Tool and Equipment; and

**WHEREAS**, the source of the funds will be the Road Fund 2031 (2031-760-740-0000 Machinery, Equipment and Furniture).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the Husqvarna walk behind concrete saw with water tank in the amount of \$3,208.99 from Northern Tool and Equipment.

Mr. Jones moved for adoption of the foregoing resolutions, seconded by Mr. Sams. Upon call of the roll, the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 11<sup>th</sup> day of May, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-05-05  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**AUTHORIZATION OF ADDITIONAL DOLLAR AMOUNT TO PARTICIPATION WITH THE WARREN COUNTY ENGINEER'S OFFICE IN THE 2026 RESURFACING, STRIPING, CHIP SEAL AND RECLAMITE PROJECT AND APPROVE PURCHASE ORDERS WITH THE SELECTED CONTRACTOR.**

**WHEREAS**, Turtlecreek Township desires to participate in the Warren County 2026 Resurfacing, Striping, Chip Seal and Reclamite Project through the Warren County Engineer's Office on the designated Turtlecreek Township Roads; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township authorized the additional amount for the 2026 Resurfacing Project in the amount of \$193,146.00 for Emmons Road and the contractor for the project will be John R Jurgensen Co; and

**WHEREAS**, the source of the funds will be the General Fund 1000- \$30,800.00 (1000-330-360-0000 Contracted Services) and the Gasoline Tax Fund 2021 - \$162,346.00 (2021-330-360-0000 Contracted Services).

**NOW THEREFORE, BE IT RESOLVED**, that Turtlecreek Township approve the 2026 Road Projects for a total cost of \$193,146.00.

Mr. Sams moved for adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	"YEA"
Mr. Sams	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 11<sup>th</sup> day of May, 2026.

TURTLECREEK TOWNSHIP

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-05-06  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO APPROVE THE  
TWENTY – SEVEN (27) PAY PERIODS IN 2026**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have recognized that there will be twenty-seven (27) pay periods in the calendar year 2026 due January 1, 2027, falling on a Friday; and

**WHEREAS**, it is necessary to complete the payroll on Thursday, December 31, 2026, for banking purposes; and

**THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they approve the twenty-seven (27) pay periods for the calendar year 2026.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	"YEA"
Mr. Sams	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 11<sup>th</sup> day of May, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer  
TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO

Resolution Number: 26-05-07

Date of Resolution: May 11, 2026

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING FIVE THOUSAND DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 25-11-05, dated November 10, 2025, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Five Thousand Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Five Thousand Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an

open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 11<sup>th</sup> day of May, 2026.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 26-05-08  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO RATIFY A LINE-ITEM TRANSFER  
WITHIN THE ROAD FUND (2031)**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need for a line-item transfer within the Road Fund (2031) for needed expenses; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio request \$225,000.00 be transferred from 2031-930-930-0000 (Contingencies) to 2031-330-360-0000 (Contracted Services); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the line-item transfer in the Road Fund 2031 in the amount of \$225,000.00 ratified to April 28, 2026.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 11<sup>th</sup> day of May, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-05-09  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION FOR LINE-ITEM TRANSFERS BASED  
UPON THE SEMI-ANNUAL AUDIT COMMITTEE REVIEW**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need for a line-item transfers within the General Fund (1000), Road Fund (2031), EMS Fund (2191) and the EMS/Fire Fund (2193) based upon the review of the semi annual audit committee review; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio request the following funds be transferred:

**General Fund 1000** (1000-930-930-0000) Contingencies - \$21,000.00 to (1000-110-131-0000) Salaries – Administrator - \$7,000.00, (1000-110-132-0000) Salaries – Administrator’s Staff - \$10,000.00, (1000-110-211-0000) Ohio Public Employees Retirement System - \$3,000.00, (1000-110-213-0000) Medicare - \$1,000.00

**Road Fund 2031** (2031-930-930-0000) Contingencies - \$24,000.00 to (2031-330-190-0000) Other – Salaries - \$20,000.00, (2031-330-211-0000) Ohio Public Employees Retirement System - \$3,000.00, (2031-330-228-0000) Medicare - \$1,000.00.

**EMS Fund 2191** (2191-930-930-0000) Contingencies - \$65,500.00 to (2191-230-190-0000) Other – Salaries - \$45,000.00, (2191-230-211-0000) Ohio Public Employees Retirement System - \$2,000.00, (2191-230-213-0000) Medicare - \$1,500.00, (2191-230-215-0000) Ohio Police and Fire Pension Fund - \$12,000.00, (2191-230-360-0000) Contracted Services - \$5,000.00.

**EMS/Fire Fund 2193** (2193-930-930-0000) Contingencies - \$96,000.00 to (2193-220-215-0000) Ohio Police and Fire Pension Fund - \$20,000.00, (2193-230-190-0000) Salaries - \$72,000.00, (2193-230-211-0000) Ohio Public Employees Retirement System - \$1,000.00, (2193-230-213-0000) Medicare - \$3,000.00

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the line-item transfers in the General, Road, EMS, and EMS/Fire Funds in the amount of \$206,500.00.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 11<sup>th</sup> day of May, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-05-10  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION FOR THE BOARD OF TRUSTEES  
OF TURTLECREEK TOWNSHIP TO  
ADOPT A JOB DESCRIPTION FOR A TEMPORARY  
SEASONAL WORKER WITH THE ROAD DEPARTMENT**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has determined to create a new position of a Temporary Seasonal Worker with the Road Department; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township have adopted the job description for this position effective May 11, 2026; and

**THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they approve the job description for a Temporary Seasonal Worker with the Road Department.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 11<sup>th</sup> day of May, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-05-11  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION FOR LINE-ITEM TRANSFERS BASED  
UPON THE SEMI-ANNUAL AUDIT COMMITTEE REVIEW**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need for a line-item transfers within the General Fund (1000), Road Fund (2031), EMS Fund (2191) and the EMS/Fire Fund (2193) based upon the review of the semi annual audit committee review; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio request the following funds be transferred:

**General Fund 1000** (1000-930-930-0000) Contingencies - \$21,000.00 to (1000-110-121-0000) Salaries – Administrator - \$7,000.00, (1000-110-132-0000) Salaries – Administrator’s Staff - \$10,000.00, (1000-110-211-0000) Ohio Public Employees Retirement System - \$3,000.00, (1000-110-213-0000) Medicare - \$1,000.00

**Road Fund 2031** (2031-930-930-0000) Contingencies - \$24,000.00 to (2031-330-190-0000) Other – Salaries - \$20,000.00, (2031-330-211-0000) Ohio Public Employees Retirement System - \$3,000.00, (2031-330-228-0000) Medicare - \$1,000.00.

**EMS Fund 2191** (2191-930-930-0000) Contingencies - \$65,500.00 to (2191-230-190-0000) Other – Salaries - \$45,000.00, (2191-230-211-0000) Ohio Public Employees Retirement System - \$2,000.00, (2191-230-213-0000) Medicare - \$1,500.00, (2191-230-215-0000) Ohio Police and Fire Pension Fund - \$12,000.00, (2191-230-360-0000) Contracted Services - \$5,000.00.

**EMS/Fire Fund 2193** (2193-930-930-0000) Contingencies - \$96,000.00 to (2193-220-215-0000) Ohio Police and Fire Pension Fund - \$20,000.00, (2193-230-190-0000) Salaries - \$72,000.00, (2193-230-211-0000) Ohio Public Employees Retirement System - \$1,000.00, (2193-230-213-0000) Medicare - \$3,000.00

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the line-item transfers in the General, Road, EMS, and EMS/Fire Funds in the amount of \$206,500.00.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 11<sup>th</sup> day of May, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

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Amanda K. Childers, Fiscal Officer

End of Minutes.